

Steps for Enrollment in Bay Area Christian School

Welcome to Bay Area Christian School. To help you understand the process for enrolling a new student, the following steps have been provided.

1. Read the Parent-Student handbook (available on our website, bacschool.org) and, if possible, schedule a tour of the school.
2. Fill out an online application at www.bacschool.org under the admissions tab and submit a non-refundable \$75 application fee.
3. Submit the following online or to the school office. Applications will **NOT** be processed without supporting documentation:

GRADES 1-12

- ⇒ Copy of birth certificate
- ⇒ Copy of up-to-date immunization record
- ⇒ Copy of most recent report card
- ⇒ Copy Achievement Tests
 - Please provide any special psychological or educational tests.
- ⇒ Official Signed Transcript (high school credits only)
- ⇒ Attendance and behavior report (for secondary only)
- ⇒ \$75 application fee, non-refundable
- ⇒ Recommendations*

KINDERGARTEN ONLY

- ⇒ Copy of birth certificate
- ⇒ Copy of up-to-date immunization record
- ⇒ \$75 application fee
- ⇒ Recommendations*

*Recommendations

- ⇒ Grades K-6 - 1 Recommendation (from a Core Teacher)
 - ⇒ Grades 7-12 - 1 from an Administrator, 1 from a CORE Teacher - not a coach)
4. The registrar will review the application and supporting documentation. *If enrollment space is available*, she will call to set an appointment for an evaluation and interview. **BOTH** parents must be present along with their student(s).
 5. After the interview, the admissions committee will review all enrollment information.
 6. Parents will be notified of the child's approval or non-approval for admission.
 7. Upon notification of approval, *the non-refundable enrollment fee is to be paid to complete the enrollment.*

Admission Evaluation

A grade specific evaluation will be administered to all applicants K-12.

Enrollment Priority

Students will be admitted in the following order of priority:

1. Currently enrolled students/re-enrollment paid by February 28
2. BAC School or Bay Area Church staff members
3. Sibling of currently enrolled students
4. Bay Area Church member families
5. New students on a first come, first serve basis of paid registration fees after approval for admissions
6. Students on the list for one year have priority over applicants for the next year.

