

We are so pleased that you are interested in enrolling in our Early Learning Academy. Please take a moment to read and follow our Steps to Enrollment. If you have any questions or concerns, please call the Pre-School office at 281.554.7011.

## Steps to Enrollment

- Complete Application Online
  - 1. Go to www.bacschool.org
  - 2. Go to Academics
  - 3. Select Early Learning Academy
  - 4. Under Important Links Select Apply Now
- Once you submit your application, it will be reviewed and an ELA employee will contact you by email or phone to confirm your enrollment. You will then be directed to our online tuition management system, FACTS, to pay the registration fee and set up a payment plan.
- Supplemental forms (ELA enrollment form with shot record, Birth Certificate, Student Information form and Parent Handbook Signature page) are due by August 1<sup>st</sup>.

Jason Nave – Head of School Melissa Hale – ELA Director

