



## Medication Administration Policy

We strive to put safety and health first for our students. According to the law set by the Texas Board of Nurse Examiners, we administer ALL medications according to the following guidelines:

All medications, prescription and over-the-counter (OTC), must be accompanied by a doctor's order. **\*NO MEDICATION WILL BE GIVEN WITHOUT A DOCTOR'S ORDER.** The doctor may use our permission to administer medication form or their own letterhead.

- All medications must be brought to the nurse's office by a parent or guardian.
- All medications must be kept in the nurse's office at all times with the exception of asthma inhalers.
- Medications will only be given according to the doctor's order.
- **BACS will not stock or provide any medications for students.**
- An Authorization to Administer Medication form must be signed by a parent/guardian. This can be found on the BACS website under connect/clinic tab.

### PRESCRIPTION MEDICATIONS:

- Must be in the original container with the pharmacy label for that specific student and be **accompanied by a doctor's order.**
- Will not be shared between siblings.
- Should be given at home if at all possible. For example, medication that is to be given every eight hours can be given before and after school.
- No narcotics will be kept or given at school.

### NON-PRESCRIPTION MEDICATIONS:

- Must be brought from home as BACS will not supply any medications.
- Must be in the original container with the student's name written on the container.
- Must be accompanied by a doctor's order.
- May be shared between siblings but must have a doctor's order for each student.

Medical offices are familiar with distributing school notes for medication administration. For your convenience, you may have your doctor's office fax the order to **281-554-5495**.

Our top priorities are student health and safety. We also strive to minimize time away from the classroom and the learning process. These policies maintain those priorities while functioning within the law.

Keeping our Broncos healthy and safe,

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