

The Early Learning Academy
at Bay Area Christian School
4800 W. Main St. League City, TX 77573
281-554-7011 www.bacschool.org preschool@bacschool.org

PARENT HANDBOOK ACKNOWLEDGEMENT FORM

I, _____ parent / guardian

of _____ (child's name) have read and understand
the policies and procedures in the ELA handbook.

Including, but not limited to: (please indicate with a check when read)

- BACS / ELA Statement of Faith
- Forms to submit (shot record, Health-Care Professional's Statement, birth certificate, Parent Handbook Acknowledgement Form, Student Information Form, Vision / Hearing Screening if needed)
- Parents / Guardians are responsible for informing the ELA in writing (email is best), of any changes made to the information provided on the Enrollment Form
- Programs / age level and qualifications
- Tuition and fees / 30-day delinquent accounts / 15-day delinquent accounts
- Hours of operation** / late pick-up fee (no students accepted into care before 7:00a.m.)
- School cancellations
- School calendar / school holidays
- Withdrawals and services discontinued
- Lunches and Snacks
- Health of Children
- List of symptoms that prevent a child from attending class
- A child must be picked up within **one hour** of receiving a call from the ELA if a child is sick
- Security / Emergency Plan
- Arrival and Departure Procedures
- Plus Care A.M. and P.M. (full-time students only)
- Rest Time (full-time students only)
- Parent classroom visits
- Parent Participation
- Communication
- Discipline / Dismissal From Program / Suspension
- Biting Policy / Suspension
- Potty Trained Policy (**READ CAREFULLY**, only P2 is exempt from this policy)
- Holidays & Parties (**no cupcakes or cakes**, only cookies)

Return this required form to the ELA office prior to your child being admitted to class.

SIGNED: _____

DATE: _____